

San Joaquin County is recruiting for

Public Health Director (Chief Deputy Director-PHS)



SAN JOAQUIN COUNTY
Public Health Services
Healthy Future

**1601 East Hazelton Ave
Stockton, CA 95205**



**Human Resources
44 N. San Joaquin Street
Third Floor, Suite 330
Stockton, CA 95202
Phone: 209-468-3370**

THE POSITION

The Public Health Director (Chief Deputy Director – Public Health Services) provides administrative oversight and strategic direction for the Department of Public Health Services (PHS). The Director is responsible for leading, managing, and administering Public Health Services programs, functions, budgets and activities and ensuring their compliance with all applicable laws and regulations, as well as the policies established by the Director of Health Care Services, the County Administrator, and the San Joaquin County Board of Supervisors. The position is expected to model a strong work ethic and leadership skills.

THE DEPARTMENT

The Public Health Services main campus is located in Stockton, California. The Department provides a culturally diverse population of nearly 700,000 with conventional public health services. There is a strong tradition of community partnership and leadership in health promotion.

Public Health Services promotes well being and prevents disease through community engagement and interaction, education, workforce development, leadership and strategic planning. The staff of over 200 professionals serve all residents with respect and acknowledge and support the diversity of the County.

MISSION

**Public Health Services, in partnership with the community,
promotes a healthy future for San Joaquin County**



A land of beauty, recreation and natural riches—from the waters of the Delta to the vines of the wine, San Joaquin County has it all.

San Joaquin County boasts seven cities and some of the finest opportunities in the state for boating, fishing, camping, history-gathering, or just plain fun in the sun.

Each city, as well as the unincorporated county areas, offers a unique opportunity to enjoy natural California beauty and nature, or music, arts and culture. Whatever your interest, it can most likely be found in San Joaquin County.

ARTS, CULTURE, AND RECREATION

The arts and culture provide a much-needed respite from everyday worries and the Haggin Museum, San Joaquin County Historical Museum, and Stockton Children's Museum are popular spots.

The Stockton Symphony, San Joaquin County Ballet, and Stockton Civic Theater provide important experiences for children and adults. The multi-cultural community offers a diversity of views and opinions in its art and culture, providing a wealth of knowledge about past and present on canvas and stage.

Over 75 languages are spoken within the region and there is richness in the blending of cultures and ways that creates an air of celebration about individual customs, foods and cultures.

San Joaquin County government provides nine community parks for boating, camping, and picnicking, swimming and organized sports.

Annual family events include the Asparagus Festival, attended by thousands of fun-seekers from the County and beyond, held in downtown Stockton.

Individual cities and communities provide a host of other opportunities, from Lodi Lake Park and Nature Area to the Woodbridge Ecological Reserve. The County-owned and operated Mickle Grove Park offers a zoo, rides and an historical museum to delight both children and adults. The San Joaquin Delta is one of the area's best kept secrets and offers some of the best boating in the state: more than 1,000 miles of waterways stretching from the Stockton Harbor to north of Sacramento and offering access to the San Francisco Bay.



AGRICULTURE

The county is one of the most agriculturally rich regions in California and is the number one producer, statewide, of asparagus. Twenty-four thousand acres of county farmland is dedicated to production of this crop. In recent years, the leading crop in the county has been wine grapes, and wineries and vineyards have sprung up from Stockton to Lodi.



EDUCATION

From preschool to higher education, the County has it covered with an abundant array of public or private opportunities to learn and grow. The University of the Pacific, California State University, Stanislaus - Stockton Center, Humphreys College and Law School, National University and the San Joaquin Delta Community College offer a wide variety of choices for educational opportunities. The county's 17 school districts provide families with a wide choice for children's educational development.



Housing is plentiful in San Joaquin County and is affordable when compared to other nearby areas.

Make San Joaquin County your new home. Housing ranges from new developments to historic homes found mostly in central Stockton and downtown Lodi.

San Joaquin County is a place where families can grow, learn, and experience the nature and beauty of the California landscape while benefiting from the unique opportunities - cultural, recreational, and educational - that the area provides.



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IDEAL CANDIDATE

The ideal candidate will possess:

- ◆ Demonstrated leadership skills, proven ability to effectively manage and build consensus among staff, collaborate with local, state, and federal agencies on public health related issues that affect the community.
- ◆ Expertise in public health related federal and state laws and regulations and community trends.
- ◆ Knowledge and/or experience with national public health accreditation.
- ◆ Innovative and strategic ideas on improving and maximizing public health programs.
- ◆ High level of integrity and strong sense of ethics.
- ◆ Strong analytical skills, sound judgment, and a positive attitude.
- ◆ Excellent written and verbal communication skills.

**San Joaquin County is an
Equal Opportunity Employer**

TYPICAL DUTIES

Responsibilities and duties assigned to this position may expand beyond those identified in this specification.

- ◆ Plans, organizes, and directs Public Health Services programs, functions, budgets and activities; directs operations to maximize efficiency, improve service levels, reduce administrative and service provision costs, and ensure effective utilization of available resources; exercises good judgment and makes sound business decisions in managing activities; provides strategic leadership through communication, demonstration, and accomplishment of the organizational mission, vision, and values.
- ◆ Through subordinate managers, the Public Health Officer, and supervisors, manages the work activities and responsibilities assigned to Public Health Services staff; directs and administers personnel matters including employee selection, assignment, and evaluation; directs employee discipline as required; directs and oversees staff development and training.
- ◆ Directs the development and implementation of Public Health Services operational policies and procedures; administers programs in compliance with legal regulations and requirements.
- ◆ Directs the development and administration of Public Health Services budgets and operating objectives; determines levels of service; analyzes services to ensure cost effectiveness and superior customer service.
- ◆ Recommends policies and programs to the Board of Supervisors on matters germane to areas of assignment; participates on task forces and committees; represents Public Health Services to outside agencies and the general public.
- ◆ Develops and maintains cooperative and collaborative working relationships with federal, state and county officials, outside agencies, community groups, and the public; communicates and cooperates with other Health Care Services departments, fostering cooperation and avoiding duplication.



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COMPENSATION PACKAGE

Annual Base Salary: \$120,973-\$147,014

In addition to the base salary, the County offers:

- ◆ Cafeteria Plan in the amount of \$24,023 annually which may be used to purchase medical, dental, and vision coverage. Unused monies are included in salary.
- ◆ A 5% employer contribution to the County's 457 Deferred Compensation Plan (valued from \$6,049 to \$7,351).
- ◆ Vacation cash-out up to 15 days annually (valued from \$6,979 to \$8,482).
- ◆ An annual car allowance of \$7,020

	Min	Max
	Step 1	Step 5
Base	\$120,973	\$147,014
Cafeteria	\$24,023	\$24,023
5% Deferred Comp	\$6,049	\$7,351
Car Allowance	\$7,020	\$7,020
Vacation Cash Out	\$6,979	\$8,482
Total	\$165,044	\$193,890

Potential Cashable Compensation:

- ◆ 1937 Act plan with reciprocity with CalPERS
- ◆ 125 Flex Benefits Plan
- ◆ 12 days of sick leave annually with unlimited accumulation
- ◆ 15 days of vacation leave a year (20 days after 10 years. 23 days after 20 years)
- ◆ 14 paid holidays per year
- ◆ 10 days administrative leave per year

RECRUITMENT INCENTIVES*

- ◆ Reimbursement of qualifying moving expenses up to \$5,000
- ◆ Vacation accrual rate consistent with candidate's total years of public service
- ◆ Sick leave credit up to 160 hours of unreimbursed sick leave from prior employer

**Recruitment Incentives may be available. Incentives must first be approved by the San Joaquin County Administrator.*

DESIRABLE QUALIFICATIONS

Education: Graduation from an accredited university with a master's degree in public health, business administration, public administration, or a related field.

Experience: Seven years of senior-level management experience in a federal, state, or local public health department, or other research, epidemiological, or population-based health setting.

APPLICATION AND SELECTION

If warranted by the number of candidates, applications may be reviewed by a screening panel to determine those selected to participate in a screening interview.

A background investigation will be required for all final candidates. Final appointment will be conditional upon passing a drug screening test as well as DOJ Live Scan fingerprinting.

Completed application package including the supplemental application must be submitted to the Human Resources Division by the final filing date:

September 26, 2014

Apply online today at www.sjgov.org/hr

or

Submit your application, supplemental and resume to:

**San Joaquin County Human Resources
Attn: Evelyn Oliveira
44 N. San Joaquin Street Suite 330
Stockton, CA 95202**

Telephone: 209.468.8579
Fax: 209.468.0508

This position is exempt from the San Joaquin County Civil Service system. Appointments to exempt positions are at-will and are not governed by the Civil Service Rules.



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Recruitment Announcement: 0914-EH2200-EX

SUPPLEMENTAL QUESTIONS

Please submit responses to the following questions along with your employment application and resume to the San Joaquin County Human Resources Division. Number your responses and address each question separately. When answering the questions below related to your experience, please provide a detailed description that includes **the name of your employer, your dates of employment, and your job title**. These questions will be reviewed by the screening panel in evaluating your qualifications.

1. Describe the public health related programs that you have managed. Describe your role in the organization and the number of staff supervised.
2. Describe your experience developing and implementing public health programs and services and related operational policies and procedures.
3. Describe your experience collaborating with federal, state and county agencies, community groups, and the public.
4. Describe your experience representing your agency before a board, commission or governing body.
5. Describe your involvement with administering complex budgets. Include the size and your role in preparing, presenting, monitoring and controlling the overall department budget.